

High School English Teacher Position Description

Applications Close: Wednesday 12th December, 2018

Apply to: The Principal
Noosa Pengari Steiner School
employment@noosasteiner.qld.edu.au

Position Title: High School English Teacher

Start Date: Term 1 2019

Hours of Duty: FTE 0.8 to 1.0

Faculties: High School

Responsible to: Principal

Location: Noosa Pengari Steiner School, 86 Nyell Road, Doonan

Noosa Pengari Steiner School first opened its doors in 1996 and has now established itself as a strong independent school offering a Steiner/Waldorf Education for students from Kinder to Class 12. We currently cater for over 330 students from 200 families and continue to grow as our high school develops. Recently the school has made a commitment to work with the Steiner Education Development Trust towards the implementation of the Certificate of Steiner Education.

We are currently seeking an enthusiastic and experience English Teacher to work in our high school to deliver both the ASCF Curriculum and QCE Syllabus.

The successful applicant will:

- Be able to achieve membership from the Queensland College of Teachers.
- Have an understanding and appreciation of Steiner/Waldorf education.
- Have experience in teaching English at a secondary level.
- Be able to plan and implement individual learning programmes independently.
- Demonstrate good people skills.

Applications should include:

- Evidence of Teacher Registration.
- An up to date CV with contact details for at least two professional referees.
- Response of no more than two pages to the below position description.
- Evidence of eligibility to work in Australia.

High School Teacher General Position Description

Every High School teacher is responsible for the following activities and tasks:

- Plan, prepare and deliver quality and effective teaching, learning and assessment programs in line with the Australian Professional Standards for Teachers.
- Maintain competency and current knowledge of relevant curriculum programs.
- Create supportive learning environments and effective behaviour management practices.
- Provide for the physical, social, cultural and emotional wellbeing and safety of students while at school and assist in their progression towards *freedom*.
- Differentiate learning based on the individual competencies and needs of students as outlined in the students' SAPs and in accordance with the Australian Professional Standards for Teachers.
- Assess students for developmental, feedback and reporting purposes.
- Maintain student records and samples of work and report on student performance to students, parents, the school leadership and other stakeholders as required.
- Participate in the collaborative development and evaluation of the curriculum and regularly monitor, through observation and evaluation, the effectiveness of the teaching program.
- Participate in school decision making processes and professional development.
- Establish and maintain appropriate interpersonal relationships between the school and community.
- Demonstrate consciousness and initiative surrounding accountability and duty-of-care responsibilities in all circumstances.

In addition to general teaching duties:

- Maintain effective communication channels with parents; providing information on student performance and other matters.
- In consultation with the High School Faculty and Coordinator, refer students to specialist wellbeing or learning support staff when appropriate.
- Participate in school scheduled activities such as parent-teacher interviews, parent evenings, festivals and concerts.
- Attend weekly faculty meetings.
- Engage in regular professional development opportunities, including mentoring, professional conversations, internal and external workshops to maintain and improve professional knowledge.
- Provide internal lesson relief as directed by the High School Coordinator.
- Maintain high standards of professionalism, striving to improve quality and standards in the High School.
- Actively contribute to the life of the school, helping to fulfil the school's mission.
- Assume additional responsibilities in negotiation with the High School Coordinator and School Director.