

Banksia Place Support Officer

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| Applications Close: | Friday 7 March, 2025 |
| Apply to: | The Principal - Noosa Pengari Steiner School employment@noosasteiner.qld.edu.au |
| Position Title: | Banksia Place Support Officer |
| Start Date: | Mid-March 2025 |
| Hours of Duty: | 4 hours per week (Term time only) |
| Responsible to: | Principal |
| Location: | Noosa Pengari Steiner School, 86 Nyell Road, Doonan |

A healthy social life is found only when in the mirror of each soul, the whole community finds its reflection, and when in the whole community the virtue of each one is living.” – Rudolf Steiner

Over the coming years, we see Banksia Place growing as a community health and wellbeing center that supports the school and wider community.

With Banksia Therapies at the core, this space will provide opportunities, through Anthroposophical modalities, for healing and wellbeing support for all those in the community – teachers/staff, parents, children and others.

A welcoming space supported by an organic cafe, focused on health and nutrition is integral to this centre, and a part of this is a shop providing resources for parents and children of the school. This cafe provides a place for parents, students, staff and others to connect with each-other and may also host artistic events and performances from time to time.

Structured activities also offer enrichment to the community through craft, gardening, and other willing work, alongside talks and workshops that arise from the school and the community created at Banksia Place. This will include a focus on parenting, education, biodynamics, healing and other streams of Anthroposophical thought.

Primary Objective

The role of the Banksia Place Support Officer is to provide general support to the above vision of Banksia Place and undertake the specific duties and responsibilities below:

Key Responsibilities

- Receive maintenance requests from Banksia Place and pass these to NPSS Maintenance via email or hard copy,
- Support the parent education team in developing a parent education programme,
- Assist or coordinate the set-up of parent talks at Banksia Place,
- Hold a picture of the Banksia Place events calendar and support the management of the calendar,
- Liaise with school reception regarding the school calendar of events,
- Liaise with Marketing and Communications staff to promote events in the newsletter and via social media,
- Attend Banksia Group Meetings.

Key Competencies

- Good organisational skills
- Ability to work autonomously
- Interpersonal skills
- Ability to liaise effectively with school administration staff

Essential Qualifications

- A current Blue Card or the ability to obtain one prior to commencement of employment
- Evidence of eligibility to work in Australia