

## Playgroup Co-Ordinator 2023

<b>Apply to:</b>	The Principal - Noosa Pengari Steiner School employment@noosasteiner.qld.edu.au
<b>Position Title:</b>	Playgroup Co-Ordinator
<b>Start Date:</b>	Term 1 2023
<b>Hours of Duty:</b>	Thursday and Friday 8am – 12pm (Term time only)
<b>Faculty:</b>	Early Childhood
<b>Responsible to:</b>	Preschool Co-Ordinator
<b>Location:</b>	Noosa Pengari Steiner School, 86 Nyell Road, Doonan

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Noosa Pengari Steiner School first opened its doors in 1996 and has now established itself as a strong independent school offering a Steiner/Waldorf Education for students from Kinder to Class 12. We currently cater for 350 students from 200 families and continue to grow as our high school develops.

### Primary Objective

The Playgroup Leader facilitates the Playgroup program on behalf of Noosa Pengari Steiner School, working with the philosophy and principles of Steiner Education.

### Key Responsibilities

- Co-ordinate a weekly term-time playgroup program
- Plan appropriate activities conducive to a Steiner Playgroup
- Provide a safe environment for both parents and children
- Establish strong working relationships with parents fostering an atmosphere of acceptance and learning
- Act as a role model to children and parents
- Follow School reporting and emergency procedures
- Record attendances

### Selection Criteria

- A whole-hearted interest for young children
- A willingness to deepen own understanding of a Steiner approach to Early Childhood Education
- A long-term commitment to working with young children in a nurturing, family-oriented environment
- Patience, equanimity, endurance, enthusiasm, flexibility, and the ability to communicate well with staff, children and parents.
- A willingness to receive instruction and an openness to working as a team member

**Essential Qualifications**

- Certificate 3 in Early Childhood, Education and Care or working towards this qualification
- Current First Aid and CPR Certificates or willingness to obtain prior to commencement of employment
- A current Blue Card or the ability to obtain one prior to commencement of employment
- Evidence of eligibility to work in Australia

**Applications should include**

- Cover letter addressing Selection Criteria (up to 2 pages)
- Curriculum Vitae with contact details for at least two professional referees
- Evidence of eligibility to work in Australia